

Applying to Become an Adjudicator for MSBOA Solo & Ensemble Festivals

Information

The Michigan School Band and Orchestra Association seeks highly qualified music educators to serve as adjudicators for our festivals. Evaluation of our students and ensembles holds a very high position of importance in the mission of the MSBOA. We therefore consider the qualifications of each candidate very carefully. Candidates must have a minimum of five (5) successful years (ten (10) years preferred) teaching instrumental music and must have demonstrated a high level of achievement in his/her programs.

The Process

Persons interested in becoming an adjudicator for any of MSBOA's festivals must first apply to the Association using the Application found at the end of this document. This application is reviewed by the District Executive Board that has jurisdiction over the applicant's home. Each District renders a decision, either approving or not approving the candidate. Those recommendations are submitted to the full MSBOA Executive Board for a final decision. The full Executive Board will decide on each candidate individually and may or may not agree with the District's decision. This meeting takes place at the MSBOA Fall Executive Board Meeting held the first full weekend in November.

Candidates that are approved must then attend the Adjudicator Workshop held on the second Saturday in December. After successfully completing the full one day workshop, the adjudicator is placed on the MSBOA Probationary Adjudicator list. Each candidate must then successfully adjudicate at least four (4) festivals in two (2) different MSBOA Districts to be placed on the Permanent Adjudicator list. The candidate will be given forms to record each festival at which he/she adjudicated. It is the responsibility of the candidate to keep the forms until the required number is obtained and then submit all of the Probationary Adjudication Forms at one time to the MSBOA State Office.

Timeline

- **October 1, 2019** – Deadline for the submission of applications to the State Office. Be sure to have two (2) signatures of support and include the required paragraph with your submission.
- **October** – Applications submitted to each District for evaluation
- **November 8, 2019** – The Full Executive Board will hear the recommendations of the Districts on each candidate.
- **The week of November 11, 2019** – Candidates notified of their status (accepted/not accepted) for the workshop.
- **December 7, 2019** - Solo & Ensemble Adjudicator Workshop schedule
8:30 am – 3:30 pm. Lunch provided.
\$35 registration fee paid at registration.

Site: Jenison High School

For additional information, please contact:

Matthew Shephard, Vice President for Adjudication
Matthew.shephard@merps.org
(989)513-3505

Charles Bullard, Executive Director
cbullard@msboa.org
(517) 347-7321

MICHIGAN SCHOOL BAND & ORCHESTRA ASSOCIATION

Application to attend the Solo & Ensemble Festival Adjudication Workshop

Saturday, December 7, 2019 Location: Jenison High School

APPLICATION DEADLINE: OCTOBER 1, 2019

The Process: Each applicant must complete this application including the listing of two references and a brief statement about their beliefs concerning the aims and goals of the festival. This application will be reviewed by the District Executive Board, and a recommendation will be made to the full MSBOA State Executive Board for a final decision in November. The results of the status of the application will be sent to each applicant following the meeting. Approved candidates must attend the workshop in its entirety to be placed on the Probationary List.

NOTE: Each applicant must include a brief paragraph on their beliefs about the aims and goals of festivals and have this application signed by two colleagues.

PRINT Name _____ MSBOA District in which you teach _____ reside _____
Home Address _____ Email _____
City _____ State _____ Zip _____ Cell Phone _____
Present Position _____ Name of School _____
School Address _____ Work phone _____ ext _____
City _____ State _____ Zip _____ School Phone _____

List the college(s)/universities that you have attended and degree(s):

INSTITUTION(S)	DATES ATTENDED	DEGREE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list your teaching experience (all types). A minimum of five years total is required, 10 preferred.

INSTITUTION TAUGHT	DATES	MUSIC AREA(S) and GRADES
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

How are you maintaining your performance skills? _____

List any previous adjudicating experience you have had (where, what & when) _____

What experience have you had in preparing students for this type of festival? _____

List up to five specific instruments (not instrument families ie: woodwinds or strings)

List only those instruments that you feel qualified to critique and are prepared to adjudicate.

1. _____ 2. _____ 3. _____ 4. _____ 5. _____

REFERENCES: Please have two colleagues/peers sign below in support of this application.

"I support this applicant to be considered as an adjudicator for MSBOA Solo & Ensemble Festivals."

Print Name _____ Phone _____ Signature _____

Print Name _____ Phone _____ Signature _____

I understand that I must attend a full-day workshop before being placed on the Probationary Adjudicator List. I have included my brief paragraph on my beliefs about the aims and goals of festivals and this application has been signed by two colleagues.

SIGNATURE OF APPLICANT _____ **Date** _____

Email this application and the paragraph to: msboa@msboa.org

or mail to: MSBOA State Office, 3899 Okemos Road, Suite B1, Okemos, MI 48864 Phone: (517) 347-7321 FAX (517) 347-7325